



# The Leaders of Worship and Preachers Trust

## LPMA Grant Application Form – Charity or Organisation

### Guidance Notes

LWPT is the successor to LPMA and awards grants that it holds as restricted funds towards the objectives of LPMA; essentially to provide financial assistance to Local Preachers in need.

Grants can be awarded directly to individuals or indeed to charities and organisations that fulfil the above criteria. Not only will grants be provided to Local Preachers, as defined by the Methodist Church, but also to their dependants (which means children for whom they are financially responsible, and in the case of deceased Local Preachers, their widowers, widows or dependants).

In order for your application to be considered, you will need to complete the form below. Please keep within the text boxes below; you are encouraged to keep information as concise as possible.

### Contact Information

Name of Charity

Registered charity/  
CIO number

Key contact;  
Name and job title

Address

Phone number

Email

Website

## Grant Criteria

Please explain why you think your work or projects meets the grant criteria. (30 words max)

## Charity Information

Describe briefly the work of your charity (30 words max).

Describe the purpose for which you need funding (50 words max).

In your own words, please describe what is unique about what you do or what your project will achieve?

## Funding details

The objectives of LPMA include providing financial assistance, to provide treatment or to provide care. Please explain how your work will achieve this for Local Preachers or their dependents.

LPMA funds are specifically designated for Local Preachers, their dependents and, in the case of deceased Local Preachers, their marital partners. Please identify how many beneficiaries who meet this criterion will benefit from the work you are applying for funding for and also how you have gathered this information.

Is this funding for:       core funding (including salaries and overheads)  
                                      project funding  
                                      capital costs

What is the timescale?     

How much are you applying for?     

Please state the full cost of the work or project that you are seeking a grant for and also indicate that if there is a balance of funds, how this will be secured.

*Please note that you will need to attach a separate sheet with a budget for income and expenditure and identify other funding sources that will be involved.*

You have provided an overview of what the funding will achieve and now is your opportunity to give further details of what will be achieved with the funding, why this is important, what activities you will deliver, the difficulties you may face and any other details that you believe will help in the decision making process.

Please identify what you hope to achieve with your work/project in terms of outcomes, outputs and how you will monitor and measure these.

We cannot guarantee the future of LPMA funds as it is provided through legacies. Do you intend your work or project to continue after the award and if so please give details of how this will be funded?

What will happen if you are not awarded a grant?

Please identify ways in which you would acknowledge the support of LPMA through its successor should your application be successful.

## Financial Information

In order to understand the financial situation of your charity, please give the following information as a percentage from your most recent audited or examined accounts:

Income	%	Expenditure	%
Voluntary/grants/donations		Delivering charitable activities	
Fees/trading		Administration/fundraising costs	
Statutory funding		Governance	
Investments			
Other (describe)		Other (describe)	
Totals			

Please state the date of your most recent Financial Accounts that can be found on the Charity Commission website (you will need to supply a copy if these are not available via the Charity Commission website).

Provide details of your reserves policy.

Is the financial situation of your charity likely to change significantly in the next three years? And, if so, please give brief details of the change.

## Reference

Please provide details of someone who can provide a reference for your charity. This person must not be connected to your charity as a Trustee, employee or volunteer. We can accept a reference from an organisation that funds your charity, a statutory body or an organisation that works with your charity in some capacity.

Name

Job Title

Organisation

Email

Phone number

Capacity in which  
you know them

## Next Steps

Should your application be successful, you will receive an email with a grant conditions document attached which you will need to sign and return prior to the funds being released. Please provide details of the charity bank account so that the grant can be paid electronically:

Name and address of bank:

Sort Code:

Account No:

Should you want to provide any further information in support of your application, please provide it here.

Please save this form as "*your name* - LPMA application"  
and email a copy to [wendy.morris@lwpt.org.uk](mailto:wendy.morris@lwpt.org.uk)  
or send by post to:

LWPT, Unit 14, Orbital 25 Business Park, Dwight Road, Watford, Herts. WD18 9DA  
Telephone: 01923 231811 Fax: 01923 296899

Registered Charity Number: 1107967