

## Vocational Development Grant Application

### **Please read these guidelines prior to completing this application form:**

1. LWPT was established to give assistance to emerging leaders in UK based churches. We do this by 1) encouraging better communication for Bible teachers, 2) producing resources that support them and their congregations and 3) offering tuition grants to help Bible teachers (preachers, home group leaders, evangelists etc) to pursue further studies.
2. This form will enable you to apply for a "tuition grant" but, as you complete this application, please keep in mind the following criteria that LWPT use in assessing whether a tuition grant can be offered to an applicant:
  - a. You may study outside the UK (UK based studies are preferred) but your ministry after graduation must work itself out in a **UK based local church**.
  - b. We are focussed on supporting emerging leaders pursuing **diplomas, certificates and undergraduate degrees**.
  - c. You must show proof of **seeking funds from other sources**. We do not want to be the only source of your financial support.
  - d. We offer 2 levels of grants: A maximum of **£2,000 towards tuition fees** and a maximum of **£500 for books/resources** in any one financial year (1<sup>st</sup> September to 31<sup>st</sup> August). **We DO NOT offer funds for BOOKS ONLY**. Our book/resources grant can only go to those who have been successful applying for a tuition grant. We will accept applications for both levels of grants on one application, but please be aware that the value of each grant awarded will vary depending on need. **Please clearly state the sum you are applying for**.
  - e. **We do not commit to more than one year of tuition grants**. If you are awarded a grant, please do not assume that we will be supporting you again in future years. Grants depend on available funds as well as the quality of the other applicants applying when you apply again.
  - f. Grant recipients are welcome to apply for additional grants providing they continue to meet the relevant criteria. Applications can be made twice within one financial year, but will only ever be awarded the total maximum amount of £2,500 within that year.

### **Who is eligible?**

Applicants should be committed Christians and active members of a church.

Information regarding financial circumstances will be requested in order to help us determine the need for support.

## **Support for the application from a referee**

To be considered, the person making the application requires the support of a member of their church staff, who will be asked to supply a reference confirming the applicant's interest and potential ability in preaching, their Christian faith and their character.

## **Purposes for which the grants may be used**

Grants may be used toward the cost of course or conference fees or materials. Grants may not be used for board or subsistence.

The organisation or training provider must be recognised by LWPT as providing relevant and valuable experience or training. There is no definitive list of such organisations, but rather each case will be considered on its merits.

## **The application process**

Grants are awarded twice a year.

Meetings usually take place in June and November for grants to then be awarded in August and January.

Please note: closing dates for applications are 3 May and 3 October.



# LWPT

## Application for a Vocational Development Grant

The details provided on this application form will be used to assess your eligibility for financial assistance from The Leaders of Worship and Preachers Trust.

Please provide as much information as possible, to enable us to establish your eligibility and process your application speedily.

### Personal Information

Surname:

First name(s):

Title:

Marital Status:

Home Address:

Town:

County:

Postcode:

Telephone No:

Email Address:

Date of Birth:

National Insurance No:

Form fields for personal information, each followed by a dotted line for input:

Surname: \_\_\_\_\_

First name(s): \_\_\_\_\_

Title: \_\_\_\_\_

Marital Status: \_\_\_\_\_

Home Address: \_\_\_\_\_

Town: \_\_\_\_\_

County: \_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone No: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

National Insurance No: \_\_\_\_\_

Which church or denomination do you belong to?

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How are you involved with your church at present?

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How do you see the future of your calling developing?

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How would a grant help you to fulfil your calling?

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Specifically, what expenditure do you need the grant to cover? (please include course name and course provider where relevant)

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What is the total expenditure on the activity for which grant aid is sought?

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What is the total amount being applied for from the Trust?

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How would your plans proceed if we are unable to offer you a grant?

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## Employment History

(Please give complete details of current or previous employment even if now retired).

Employer	Nature of Business	Job Description	How Long (years)

## Details of other members of the household

Please give details of any children or other people living within your household.

Name: .....

Sex: ..... Age: .....

Relationship to Applicant .....

Employer or school if applicable: .....

Please list any other charities or trusts to which application has been made and give the results of the application.

Organisation	Date	Result

If you have applied to this organisation previously for other grants, please indicate the purpose and dates of those applications.

Purpose	Date	Result

## Financial Details

### Income

For consistency, please express all income in **monthly** terms

Net earnings from employment	
State Retirement / Widow's Pension	
Occupational / Private Pension	
Child Benefit	
Income Support	
Job Seekers Allowance / Universal Credit	
Incapacity Benefit / PIP	
Severe Disablement Allowance	
Invalid Care Allowance	
Attendance Allowance	
Disability Living Allowance – Mobility	
Disability Living Allowance – Care	
Charitable Income	
Any other Income – please specify	
Total	

### Tax Credits

Please indicate if you are in receipt of any Tax Credits

Working Families Tax Credit	
Disabled Persons Tax Credit	
Pension Credit – Guarantee Credit	
Pension Credit – Savings Credit	

### Savings

Details of Savings (the value of an owner occupied property will be disregarded)

Bank Accounts	
Building Society Accounts	

National Savings and Investments	
Other Investments	
Total	

### Expenditure

For consistency, please express all expenditure in **monthly** terms.

Rent or Mortgage	
Council Tax	
Gas/heating oil/electricity	
Water Charges	
Telephone	
Transport (fares, motor fuel etc)	
Housekeeping (food, cleaning materials)	
Clothing	
Insurance	
Other expenditure	
Catalogue or Club repayments	
Bank overdraft or loan repayments	
Social Fund loan repayments	
Credit Card repayments	
Other debt repayments	
Total	

### References

Please provide details of a member of your church leadership team who is willing to provide a reference.

Signature:

Position held in church:

Name (please print):

Address:

Email / Telephone Number:

## Declaration

I confirm that all the information given on this form and all the appendices to the form are correct to the best of my knowledge and belief.

Applicant's signature: .....

Date: .....

## The Application Process

1. Once completed, this form should be sent as follows:

Please save this form as "*your name* – Vocational Grant Application"  
and email a copy to [suminder.anand@lwpt.org.uk](mailto:suminder.anand@lwpt.org.uk)

or send by post to:

LWPT, Unit 14, Orbital 25 Business Park, Dwight Road, Watford, Herts. WD18 9DA

2. Your application will be reviewed and your reference taken up. You will be informed of the outcome of your application within 7 days of the review date as indicated below:

	Summer Applicants	Winter Applicants
Closing Date for Application	3 <sup>rd</sup> May	3 <sup>rd</sup> October
Review Board Date	Mid June	Mid November
Grant date	31 <sup>st</sup> August	2 <sup>nd</sup> January
Select your Period (✓)		

## Consent of data subject under the Data Protection Act 1998

I consent to your processing the information contained in my enclosed application to you for grant assistance (including any information that may be sensitive personal data within the meaning of the Data Protection Act) and understand that the data will be processed only for the purposes stated above.

Applicant's signature .....

Date .....